

Date Submitted: \_\_\_\_\_

**NASHVILLE STATE COMMUNITY COLLEGE  
STUDENT GRADE APPEAL FORM**

NAME: \_\_\_\_\_ CWID# \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_ CONTACT NUMBER \_\_\_\_\_

SEMESTER \_\_\_\_\_ YEAR \_\_\_\_\_

LIST COURSE(S) TITLE(S)/INSTRUCTOR(S): (Use the back of the form if necessary):

**Step 1. REASON FOR APPEAL AND DESIRED OUTCOME: (Student Completes)**  
(Use the back of the form and additional sheets if necessary)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**FACULTY RESPONSE:** (Use additional sheets if necessary)

Decision: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**(Student may appeal to Division Dean)**

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**Step 2. DIVISION DEAN REVIEW/RECOMMENDATION:**  
(Use additional sheets if necessary)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Dean

**(Student may appeal to Vice President for Academic Affairs or Designee)**

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**Step 3. VICE PRESIDENT FOR ACADEMIC AFFAIRS: FINAL DECISION**

Decision: \_\_\_\_\_ Sustained (Grade issued is correct) \_\_\_\_\_ Convene Appeals Committee

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**Step 4. ACADEMIC APPEALS COMMITTEE (If applicable)**

Decision: